

## **Preparing The Eagle Package**

### **BSA Troop 505**

Once the scout has finished writing his service project report, leadership document, and life ambitions, it is time to organize and prepare for his Scoutmaster conference. The scout should assemble his Eagle package. It is suggested that the following format be followed with dividers separating the parts:

*Tab 1-Application*

Eagle Application filled out as much as possible. Everything after this is supporting documentation for the application.

*Tab 2-Letters*

Letters of reference.

*Tab 3-Advancement*

Copies of all blue cards for the MB's on the application, copies of rank advancement cards, and a current copy of advancement report signed by the Troop Advancement Chairman.

*Tab 4-Leadership*

Leadership document. This describes how the scout has demonstrated leadership, what positions he has held, how he has matured, and what leadership lessons he has learned. This is a 1-3 page essay. This is not simply a list of leadership positions held.

*Tab 5-Workbook*

Service project workbook. Scout should enter short summaries and pictures in the spaces provided and then reference the actual report for details. Official signatures are collected in this workbook and it is a BSA requirement to use the workbook.

*Tab 6-Report*

Service project report. This is usually in two main parts; the proposal and its implementation and contains the details that don't fit in the workbook. This document should be able to "stand on its own."

*Tab 7-Ambitions*

Life ambitions. This also is a 1-3 page essay.

After the scoutmaster signs off on the conference and both the scoutmaster and the committee chairman (Mr. Robertson) give Unit Approval (requirement 6 on Eagle application), this package then goes to the local council for certification. All that remains after this is the Eagle Scout board of review.